

EMPOWER YOUR STAFF WITH EXPERT TRAINING

ASG-Cypress Training Services

ASG Professional Services provides flexible, effective training solutions that enable your staff to expertly tackle even the most challenging projects. With ASG education and training services, your staff will learn how to optimize the implementation and use of ASG Technologies' solutions across your enterprise, eliminating the need for spending on remedial learning activities.

TRAINING INCLUDES

- Training for end-users, business users, power users, administrators
- Hands-on lab exercise per module
- Training materials

DELIVERING FLEXIBILITY, EXPERIENCE, AND RESULTS

ASG Technologies' Professional Services makes it is easy to choose the training that best satisfies the needs of your organization. We tailor training to suit your needs and make every effort to schedule classes at your convenience. If you need more than one week to meet all of your training requirements, we will schedule the same Education Consultant for all your sessions, whenever possible.

Our classes offer highly qualified instructors and extensive hands-on practice along with a variety of easy-to-use training materials, including handbooks, online help, and online resources. ASG Professional Services is committed to exceeding your expectations by providing the highest quality education and training services available in the IT industry.

OFFERING EASY AND CONVENIENT SCHEDULING

Leveraging vast education and training resources and employing many Education Consultants, ASG accommodates all requests for scheduling based on the date requested, when sessions are available, and when they are confirmed. After your education and training request is scheduled and confirmed, you will receive a confirmation letter.

OFFERING ON-SITE TRAINING

As a highly-valued ASG Technologies customer, you will enjoy flexible and convenient training classes at your own facility. To help us present a training event that is highly informative and supports all students in meeting the learning objectives, please view our tips below for provisions.

- A facility that enables students to be away from daily activities
- A writing board and markers
- Access to the environment containing the software solution
- Workstation access for students and for the instructor
- The capability to project from the instructor's workstation

When on-site training is not feasible due a lack of facilities, ASG will work with you to find a suitable training location.

ASG-CYPRESS TRAINING COURSES

ASG-CYPRESS ADMINISTRATOR TRAINING (4 DAYS)

ASG-Cypress Administrator Training provides the knowledge needed to define and create the foundation of your content management and delivery environment. In addition to covering the topics contained in ASG-Cypress End User Training, students will learn the fundamental concepts of defining ASG-Cypress devices and their related objects, automatic identification, distribution, indexing, archiving and securing of documents and reports, and document delivery based upon recipient specific criteria. Note: This course encompasses the topics covered by the following training courses: ASG-Cypress End User Training, ASG-Cypress Administrator Training, ASG-Cypress RDM & Address Book Training, and ASG-Cypress Security Definitions.

ASG-CYPRESS END USER TRAINING (HALF DAY)

This course enables the participant to perform advanced tasks within the ASG-Cypress client user interface. Knowledge workers, print operators and "power users" learn how to create and save complex queries, subscribe to content for automatic delivery to their desktops, monitor printing and job delivery to enterprise devices, and other key tasks.

MANAGING ENTERPRISE DOCUVAULTS (1 DAY)

This course introduces the ASG-Cypress Administrator to the structure of the ASG-Cypress Server software, and discusses key backup and recovery procedures, using the Event Log, and other tasks required to manage and maintain the ASG-Cypress DocuVault.

ASG-CYPRESS.WEB PAGE TRAINING (2 DAYS)

ASG-Cypress.Web pages are a client-side ActiveX control that permit Inbox and Query access to ASG-Cypress. This class identifies the properties and methods available to customize the ActiveX end user experience. It is assumed that the individuals attending this class are already familiar with HTML and JavaScript programming concepts, as this class does not teach programming concepts, but rather how the various ActiveX parameters can be used.

ADVANCED REPORT DISTRIBUTION TRAINING (2 DAYS)

This training class is targeted for experienced ASG-Cypress Administrators already familiar with the basic concepts of ASG-Cypress and who wish to gain additional knowledge, best practices, and tips that are specifically related to the Report Distribution Manager. During this class, ASG-Cypress Administrators will learn methods and techniques to further expand your organization's usage of ASG-Cypress.

ASG-CYPRESS SPRUCE (3 DAYS)

Spruce, an ASG-Cypress module, is used to produce complex, dynamic documents that require letter-quality composition and layout control (e.g., statements, invoices, policies, and other document types built from varying amounts of input data). In this course, users learn how to create documents by merging raw XML data into an XML template and applying user-defined and customized styles referenced by the template. Users will build paragraphs with automatic word-wrap and justification when placing text, bar codes, or images onto the page and invoke boxes and shading. Information regarding form overlays, paper stock, page orientation, and duplex printing will also be discussed, as will output options (e.g., e-mail or print). This course is recommended for users who have completed ASG-Cypress Administrator Training.

ASG-CYPRESS CONTENT PROCESSING FACILITY TRAINING (2 DAYS)

The Content Processing Facility (CPF) automatically assembles, enhances, sequences and delivers any collection of pages processed by ASG-Cypress, regardless of the application or platform that created the content. In this course, ASG-Cypress Administrators learn how to create CPF scripts to automate and accelerate business processes. Students are expected to have a programming background and be familiar with basic fundamentals from languages such as C, C++, Visual Basic, JavaScript, ALGOL and other similar languages. As CPF relies so heavily on the infrastructure established in your unique ASG-Cypress implementation, it is strongly suggested that those individuals responsible for CPF scripting attend an ASG-Cypress Administrator training class prior to attending CPF training; ASG-Cypress Administrator training provides an understanding of the various ASG-Cypress objects that will be utilized within their CPF scripts.

INLINE COMMAND AND ADVANCED FORMATTING TRAINING (2 DAYS)

In this class, students learn how to enhance the appearance and effectiveness of documents by merging application data with electronic forms, fonts, images, and logos, as well as how to achieve character-level formatting and document control using ASG-Cypress Inline Commands.

ASG-CYPRESS SERVER PAGE TRAINING (2 DAYS)

ASG-Cypress Server Pages (CSP) enable users to search, retrieve, and view documents, reports, images, faxes, and other content stored in the ASG-Cypress DocuVault as standard HTML files at a local client (without the need for client-resident code such as ActiveX). CSP training assumes that the students possess the skill base needed to define and create active server pages (ASP). ASG-Cypress specific functions used in conjunction with ASP scripting are discussed in detail.

FOLLOW US



www.asg.com

ASG Technologies is a global software company providing the only integrated platform and flexible end to end solution for the information powered enterprise. ASG is the only solutions provider for both Information Management and IT Systems and has over 3,500 customers worldwide. To learn more visit www.asg.com.

ASG Technologies | 1.239.435.2200 or 1.800.932.5536 | 708 Goodlette Road North, Naples, Florida USA 34102 | www.asg.com

© 2019 ASG Technologies Group, Inc.

All products mentioned are trademarks or registered trademarks of their respective holders.

ASG-Cypress_Education_and_Training_20191031en