

## POLICY SERVICE

ASG Mobius Content Services

### A POLICY-LED APPROACH TO INFORMATION GOVERNANCE

Every organization is responsible for implementing controls and policies to ensure full compliance with laws and regulations. This includes identifying compliance requirements for managing information, such as retention rules and privacy requirements, to properly protect and legally dispose of information. Today, organizations are taking on additional risk due to mounting regulations and the creation and coding of numerous policies in disparate systems across the enterprise. But this does not have to be the case.

The ASG Mobius Content Services Policy Service will enable your organization to wrap policy around content, and information, from the moment it is ingested and use those policies to guide how that information is treated through its entire lifecycle. With an extensible architecture designed to enable customizations organizations can quickly adapt to regulatory or organizational changes. Policies can be applied the same way no matter how the solution is deployed, or where the content resides - even in Federated repositories - driving productivity and meeting compliance demands.

### STAY CONNECTED, CONSISTENT AND COMPLIANT

Mobius Policy Service tackles the major challenges associated with managing the staggering volume of content in a thorough and consistent manner. It allows you to apply rules to how all content is stored, accessed, viewed and shared. Many of those internal rules might be easy to express and understand, but hard to put into practice in a traditional system. This is where Mobius Policy Service comes in.

Policies are fundamentally business rules that define things such as who can access, view, or modify content; and how content should be indexed, classified, encrypted, redacted, retained or disposed. Mobius Policy Service enables very granular business rules to be applied to pieces of content, so that the content can be precisely and securely managed. It also provides pre-defined decision models for all common actions and types of content access in Mobius and its federated content repositories. Mobius Policy Service keeps retention and privacy policy management connected, current and compliant across the organization.

### BENEFITS OF MOBIUS POLICY SERVICE

- **Boost compliance** – consistent and comprehensive policy enforcement leveraging a Standards-Based Decision Model Notation (DMN)
- **Improve security** – restrict content access by time of day and/or geographic location
- **Employ standardization** – leverage a consistent application across content sources throughout the organization
- **Reduce risk and costs** – minimize security risk and prevent unnecessary exposure to data breaches
- **Apply policy events** – initiate workflows, logging or notification as part of policy processing
- **Speed response time** – quickly locate information and respond to privacy issues and requests

## EMPLOY COMPREHENSIVE BUSINESS RULES FOR INFORMATION GOVERNANCE

A core function of Mobius Policy Service is to allow or deny access to specific types of content or system functions. It enables granular control over not just who can view specific documents, but over what actions can be performed. For example, it can easily be decided which users can download, print, or email documents based on several criteria, including whether those documents contain redacted information or annotations. Additional information governance rules can be applied based on:

### DOCUMENT TYPE AND CONTENT

You can determine content access control based on custom content models, or metadata, including document classes and custom metadata fields that you have defined.

### TIME OF DAY

Date or time of day is another parameter available to Mobius Policy Service. A call center with shift agents can restrict sensitive information access to working hours. This is easily configured by defined time windows and configured access permissions. The business may desire to run special customer offers promoted by agents but only for a limited time. Date ranges using 'before' or 'after' dates enforce such content access.

### LOCATION

Because GDPR, CCPA, and many other regulations consider data locality, Mobius Policy Service provides parameters for user location. For example, you can restrict content only to residents in a given country. And, since distances from points are available, such configurations can be city or regional. Location parameters turn the complexity of regulatory obligations into a point-and-click exercise for compliance.

## EVENTS

In addition to access control, Mobius Policy Service provides powerful external events for all rules. Policy Service events provide a catalog of endpoints for reuse across policies, simplifying configurations. Events use industry standard webhooks to integrate with any system.

Policy events are powerful. They put content into motion in an event-based architecture, performing integration with other applications, anomaly detection with security information management tools, and calling other ASG services like ASG Zenith to better automate your business.

## PROPEL FEDERATED RECORDS MANAGEMENT

Mobius Policy Service enforcement occurs within the Mobius REST APIs and across federated repositories. This means content in Mobius, Microsoft SharePoint and other content management interoperability repositories are all protected and put into action using the same configurations. The Mobius REST APIs enforce these policies regardless of entry point. This includes experiences in Mobius View, any custom integration using Mobius REST APIs, and use of ASG-Zenith for tailored experiences and automations.

## MOBIUS POLICY SERVICE CAPABILITIES

- Wrap content in policy from the moment of ingestion or indexing
- Enable content to flow smoothly through every business process
- Deliver automation capabilities for regulatory compliance
- Allow solution deployment in any environment - on-premises, public and private cloud and hybrid
- Ensure sharing and viewing policies happen automatically

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